Undertaking by Parent – Drop Off (Grades 4 to 6 / Year 5 to 7)

I, _____, parent of _____ ID no _____ studying in Grade / Year _____ in _____ School would like my son / daughter to be dropped off at _____ (Residence / Drop off Point) on return from school.

I understand that as a security and safety measure for my child, the Terms & Conditions of School Transport Services LLC makes it obligatory for me to be personally present or to arrange for an authorized person to receive the student, by presenting the Guardian Card at the residence or drop off point.

I confirm that all necessary arrangements are made to receive the child in order to comply with this clause.

In the event that no authorized person is present to receive my child, I authorize STS to drop my child at the above point.

I understand that School Transport Services LLC (STS) are not responsible for my child's safety after he / she is dropped off from the bus. I further undertake to indemnify STS, the School or any of its affiliates, employees, directors, etc from and against any and all claims, losses and liability for damages, resulting under such circumstances.

_____   _____

Signature of Parent   Signature of STS Representative

Date: _____

_____

Signature of Manager – School Operations

Date: _____

Revision History

Version	Description of Change	Prepared / Updated By	Reviewed By	Approved By	Date
1.0	Initial release	DC	QA	MD	10.03.2010
1.1	Change in office address & contact	DC	QA	MD	07.07.2011
1.0	Document format of the existing form is changed to align with the Control of Documented Information Procedure	QA	QA	MD	08.03.2017
1.1	Revised to meet the KHDA age group requirements	QA	QA	MD	04.04.2018
2.0	Revised the document code and linked the form to Student Management process	QHSE	FM	FD	08.07.2019